



Parks/Cemetery

Part-Time Maintenance Helper **Parks Division**

In compliance with the Americans with Disabilities Act, persons needing Accessibility and/or Language assistance help should contact 801.629.8701, visit <http://accessibility.ogdencity.com> or contact Relay Utah at 711 or 888.735.5906.

Rate of Pay \$14.00 to \$16.00 + per hour, depending on experience and qualifications.

Dates of Employment April 1st through January 1st, approximately (weather and workload permitting). Flexible schedules offered seven days a week 6:00 A.M. to 4:30 P.M.

Minimum Age Requirement Must be at least 17 years of age.

General Description

Works under the general supervision of the Parks and Cemetery Manager and Area Maintenance Supervisor. Works under direct supervision of Parks Crew Leads and Maintenance Technicians. This position assists in the general maintenance and installation of city parks, cemetery, facility grounds, trails, and open space. Provides support to various special events and recreation activities. Performs other duties as assigned.

Minimum Qualifications

MUST HAVE A VALID UTAH DRIVER'S LICENSE. Must be able to read and write. Must be able to understand directions given from crew lead or assigned supervisor. Must be able to perform a variety of **entry level semi-skilled duties** related to the construction, installation, maintenance, upkeep and repair of city parks, cemetery, grounds, facility grounds, trails, open space, and general environment.

Physical Requirements

Include but are not limited to prolonged standing, walking, sitting, climbing, stooping, kneeling, and crawling. Must be able to lift to 100 pounds. Must be able to see and hear. Will be required to work in inclement weather conditions.

Schedules and Crew Responsibilities

Irrigation/Plumbing Crew

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak watering season to allow coverage for watering needs). Typical duties include inspections of irrigation system, repairing damaged pipes,

valves, sprinkler heads, and other components of an irrigation system. Repair and maintenance of park restroom facilities and other plumbing fixtures. May be assigned to assist other crews and perform other job functions. This position typically ends first part of November.

Sports Turf Crew

This crew typically works 5-8-hour shifts, Monday through Friday (schedule may change to allow coverage for various recreational activities). Typical duties include prepping baseball/softball infields for practices and games. Painting foul lines, field boundaries, and goals. Setting of bases. Mowing, line trimming, weeding, irrigation maintenance, restroom cleaning, and trash cleanup. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

Area Maintenance Crew

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak maintenance season to allow coverage for maintenance needs). Typical duties include mowing, line trimming, weeding, trash clean up, plant and shrub maintenance. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

Municipal Gardens Crew

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak maintenance season to allow coverage for maintenance needs). Typical duties include mowing, line trimming, weeding, trash clean up, plant and shrub maintenance, and support for events held in the amphitheater. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

Reservations/Restroom Crew

This crew typically works 5-8-hour shifts, Monday through Friday, or Wednesday through Sunday from 6:00 A.M. to 2:30 P.M. (schedule may change to allow coverage for reservations). Typical duties include cleaning, repair, and stocking of restrooms. Cleaning of pavilions for reservations. Litter pickup and emptying trash cans. May be assigned to assist other crews and perform other job functions. This position typically ends middle of October.

Garbage Route

This crew typically works 5-8-hour shifts, Monday through Friday from 6:00 A.M. to 2:30 P.M. (schedule may change during peak season to allow coverage for trash needs). Typical duties include driving a small garbage truck and emptying trash receptacles. General litter cleanup around the trash receptacles. Removal of various debris left by others. Assisting reservation crew in trash removal. Relocating trash receptacles. Cleaning, repair, and maintenance of trash receptacles. May be assigned to assist other crews and perform other job functions.

Cemetery Maintenance Crew

This crew typically works 5-8-hour shifts, Monday through Friday from 6:30 A.M. to 3:00 P.M. (schedule may vary during season to allow for coverage). Typical duties include mowing, line trimming, weeding, trash cleanup, irrigation maintenance and repair, hand watering of plants. May be assigned to assist other crews and perform other job functions. This position typically ends middle of October.

Criminal History Check

Successful applicant must pass background check.

Driver License Report (MVR)

Driver License Report (MVR) will be obtained by the Human Resources Division if applicable.

Application Procedure

On-line applications will be accepted at www.ogdencity.com until filled. If you do not have access to a computer, you may come to the Ogden City Human Resources office located at 2549 Washington Blvd., Suite 220, Ogden, UT 84401 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

We Are a Drug Free Workplace

AA/EOE/ADAAA

February 8, 2022