

To perform this job successfully, an individual must be able to perform the essential job functions satisfactorily. Reasonable accommodations may be made to enable individuals with disabilities to perform the primary job functions herein described. As every duty associated with this position may not be described herein, employees may be required to perform duties not specifically spelled out in the job description, but which may reasonably be considered incidental in the performing of their duties as though they were included in this job description.

SS-PARKS MAINTENANCE HELPER

Department: Public Services

Division: Parks

Work hours: Very Flexible Part-Time Schedules - schedules and crews listed below.

Approximately April 1st to January 1st, weather and workload permitting. Flexible schedules offered seven days a week from 6:00 AM – 4:30 PM.

Rate of pay: **\$15.00 - \$17.00 per hour**, depending on experience and qualifications. Wage dependent on prior experience as a Parks- Maintenance Helper.

MINIMUM QUALIFICATIONS

- Must be at least 17 years of age.
- MUST HAVE A VALID UTAH DRIVER'S LICENSE.
- Must be able to read and write.
- Must be able to perform a variety of entry level semi-skilled duties related to construction, installation, maintenance, upkeep, and repair of city parks, cemetery, grounds, facility grounds, trails, open space, and general environment.

ESSENTIAL JOB FUNCTIONS

Works under the general supervision of the Parks and Cemetery Manager and Area Maintenance Supervisor. Works under direct supervision of Parks Crew Leads and Maintenance Technicians. This position assists in the general maintenance and installation of city parks, cemetery, facility grounds, trails, and open space. Provides support to various special events and recreation activities. Performs other duties as assigned.

WORKING CONDITIONS & PHYSICAL REQUIREMENTS

- Include but are not limited to prolonged standing, walking, sitting, climbing, stooping, kneeling, and crawling.
- Must be able to see and hear.
- Must be able to lift to 100 pounds.
- Will be required to work in inclement weather conditions.

SCHEDULES AND CREW RESPONSIBILITIES

- **Irrigation/Plumbing Crew**

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak watering season to allow coverage for watering needs). Typical duties include inspections of irrigation system, repairing damaged pipes,

valves, sprinkler heads, and other components of an irrigation system. Repair and maintenance of park restroom facilities and other plumbing fixtures. May be assigned to assist other crews and perform other job functions. This position typically ends first part of November.

- **Sports Turf Crew**

This crew typically works 5-8-hour shifts, Monday through Friday (schedule may change to allow coverage for various recreational activities). Typical duties include prepping baseball/softball infields for practices and games. Painting foul lines, field boundaries, and goals. Setting of bases. Mowing, line trimming, weeding, irrigation maintenance, restroom cleaning, and trash cleanup. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

- **Area Maintenance Crew**

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak maintenance season to allow coverage for maintenance needs). Typical duties include mowing, line trimming, weeding, trash clean up, plant and shrub maintenance. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

- **Municipal Gardens Crew**

This crew typically works 4–10-hour shifts, Monday through Thursday, or Tuesday to Friday from 6:00 A.M. to 4:30 P.M. (schedule may change during peak maintenance season to allow coverage for maintenance needs). Typical duties include mowing, line trimming, weeding, trash clean up, plant and shrub maintenance, and support for events held in the amphitheater. May be assigned to assist other crews and perform other job functions. This position typically ends middle of November.

- **Reservations/Restroom Crew**

This crew typically works 5-8-hour shifts, Monday through Friday, or Wednesday through Sunday from 6:00 A.M. to 2:30 P.M. (schedule may change to allow coverage for reservations). Typical duties include cleaning, repair, and stocking of restrooms. Cleaning of pavilions for reservations. Litter pickup and emptying trash cans. May be assigned to assist other crews and perform other job functions. This position typically ends middle of October.

- **Garbage Route**

This crew typically works 5-8-hour shifts, Monday through Friday from 6:00 A.M. to 2:30 P.M. (schedule may change during peak season to allow coverage for trash needs). Typical duties include driving a small garbage truck and emptying trash receptacles. General litter cleanup around the trash receptacles. Removal of various debris left by others. Assisting reservation crew in trash removal. Relocating trash receptacles. Cleaning, repair, and maintenance of trash receptacles. May be assigned to assist other crews and perform other job functions.

CRIMINAL HISTORY BACKGROUND CHECK

Successful applicant must pass background check.

MOTOR VEHICLE REPORT

Driving record of successful applicant will be obtained by the HR office.

APPLICATION PROCEDURE

On-line applications will be accepted at www.ogdencity.com until **filled**. If you do not have access to a computer, you may come to the Ogden City Human Resources office located at 2549 Washington Blvd., Suite 220, Ogden, UT 84401 between the hours of 8:00 a.m. to 5:00 p.m. Monday through Friday. All applications/resumes will be evaluated and ranked based on relevant education and experience as stated therein. Highest ranking applicants may be invited for a personal interview.

WE ARE A DRUG FREE WORKPLACE - AA/EOE/ADAAA- MARCH 20, 2023